

**Information notice on the protection of natural persons
with regard to the processing of personal data
Art. 13 of the Regulation (EU) 2016/679 of the European Parliament
and of the Council of 27 April 2016**

The processing of personal data is carried out by the Italian Cultural Institute in London (ICI) in accordance with the principles of lawfulness, fairness and transparency in order to protect the fundamental rights and freedoms of natural persons.

The data controller is the Italian Ministry of Foreign Affairs and International Cooperation (MAECI) which operates, with reference to the activity of the ICI, through the ICI.

For questions or complaints, the persons concerned can contact the Data Protection Officer (RPD) of the MAECI:

Ministero degli Affari Esteri e della Cooperazione Internazionale
Piazzale della Farnesina 1
00135 Roma
Italy
Tel. 0039 06 36911 (switchboard)
Email: rpd@esteri.it

The provided personal data will be stored in a databank in order to allow the concerned persons to access the library services.

The processing of provided data is based on consensus: if the data are not provided, the concerned persons will not be able to access the service.

The processing of provided data is carried out by the staff of the ICI in a mixed mode (both manual and automated).

The provided personal data will be processed by the ICI and will not be shared with third parties.

Upon expiration of the membership, the ICI will get in touch with the concerned persons in order to verify their interest for a membership renewal.

The concerned persons can request to access their personal data and to rectify them. They can also request the cancellation of the data (with prejudice to the access to the correspondent services), as well as their restriction of processing or object to the processing. In these cases, the concerned persons shall submit the request to the ICI and to the RPD for information.

Persons considering that their fundamental rights have been violated may file a complaint to the RPD of the MAECI or to the Italian Data Protection Supervisor:

Piazza di Montecitorio 121
00186 Roma
Italy
Tel. 0039 06 696771 (switchboard)
Email: garante@gpdp.it

I hereby declare that I have read this information notice and give my consent to the processing of my personal data in the way set out in these terms and conditions.

Date and signature