



## PRIVACY NOTICE

### STATEMENT ON THE PROTECTION OF NATURAL PERSONS WITH REGARD TO THE PROCESSING OF PERSONAL DATA REGULATION (EU) 2016/679, Art. 13

The processing of personal data is based on the principles of lawfulness, fairness and transparency to protect the rights and fundamental freedoms of individuals.

For this purpose, the following information shall be provided:

1. The data controller is the Ministry of Foreign Affairs and International Cooperation (MAECI) of the Italian Republic, which, in the specific case, operates through the Italian Cultural Institute in London, 39 Belgrave Square SW1X 8NX - Tel: 0044 20 7235 1461 - Certified email: [iic.londra@cert.esteri.it](mailto:iic.londra@cert.esteri.it).
2. The MAECI has a personal data protection officer who, in case of questions or complaints, can be contacted at the following addresses (Ministry of Foreign Affairs and International Cooperation, Piazzale della Farnesina 1, 00135 ROMA, tel. 0039 06 36911 (switchboard), e-mail: [rpd@esteri.it](mailto:rpd@esteri.it); pec: [rpd@cert.esteri.it](mailto:rpd@cert.esteri.it)).
3. The personal data requested are necessary for the selection of the economic operator to whom the service subject of the contract will be awarded.
4. The provision of data is an obligation under Italian law and any refusal to provide the requested data will result in exclusion from the selection procedure or from the award.
5. The processing will be carried out manually or electronically by specially appointed personnel.
6. The data will be communicated to the internal and external control bodies of MAECI. By signing this statement, the interested party gives his consent to the communication of such data also to the competent local authorities for their verification and to the publication of the essential elements of the contract stipulated on the website of the client in accordance with the Italian legislation on the transparency of public contracts and in particular with Legge n. 190 of 6 November 2012, the Decreto Legislativo n. 33 of 14 March 2013, and any of the subsequent integrations and amendments thereto.
7. The data shall be stored for a maximum period of 5 years from the time the contractual relationship is terminated for completion of performance or for any other reason, including termination for non-performance. This period shall be suspended if judicial proceedings are initiated.
8. The data subject may request access to and rectification of his/her personal data. In such cases, the data subject shall submit a request to the addresses indicated in point 1, informing the MAECI Data Protection Officer for information at the addresses indicated in point 2.
9. If the data subject considers that his or her rights have been violated, he or she may lodge a complaint with the MAECI Data Protection Officer. Alternatively, you can contact the Guarantor for the protection of personal data (Piazza di Monte Citorio 121, 00186 Rome, tel. 0039 06 696771 (switchboard), e-mail: [garante@gdpd.it](mailto:garante@gdpd.it), pec: [protocollo@pec.gdpd.it](mailto:protocollo@pec.gdpd.it)) or the judicial authority.

[Location and date]

Signature of the interested party for acknowledgement and acceptance

.....

.....